EUXTON PARISH COUNCIL

Meeting arrangements: Full Council Meeting

Thursday, 15 June 2017, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

AGENDA

1. Apologies

2. <u>Declarations of Interest and Dispensation Considerations</u>

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

3. Minutes of Council Meetings

Council Minutes of the last meeting, approve their signing as a correct record (Item 3)

4. Statutory Business

Planning - Consider application list report from Lead Member for Planning, ratify responses made between meetings or to meet deadlines (Item 4)

Gladman information update and planning

5. Public Participation

Matters brought to the Parish Council by residents. Residents will have twenty minutes set aside during which each resident shall have three minutes.

6. Financial Items

- 6.1 Approve Expenditures (Item 6.1)
- 6.2 Receive financial reports (Item 6.2)

7. Euxton War Memorial

Consider items in letter received and discuss if any items can be assisted with (Item 7)

8. Committee Updates

9. Matters for information

Notify the Chair prior to the meeting start of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

Full Council meeting dates 2017: 20 July, 21 September, 19 October, 16 November, TBC December

Newsletter deadlines: 11 August for the September issue: 10 November for the December issue

CLERK Published: 08/06/17 **MINUTES** of the Annual Council Meeting held 18 May 2017 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr C Jones	Cllr A Riggott
1 1636111	` '		
	Cllr M Bamber	Cllr E Jones	Cllr G Rypel
	Cllr A Caughey	Cllr J Matson	Cllr V Thornhill
	<u> </u>		

Cllr J Caughey Cllr A Platt Cllr H Tune
Cllr P Fellows Cllr K Reed (Chairman) Cllr S Wellerd

Cllr M Jarnell Cllr A Reed

Members of the public 0

1. Election of Council Chairman

Resolved: Cllr K Reed was elected to be Chairman for the coming year.

2. Election of Vice Chairman

Resolved: Cllr J Bamber was elected to be Vice Chair for the coming year.

3. Representatives on Committees and Outside Bodies

Councillors considered the membership of the committees and representatives on the outside bodies and Personnel Committee nominees (list below).

- 4. Apologies Cllr N Hall.
- 5. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 9.1 as a relative of an employee.

6. Minutes of Council Meetings

Resolved: Minutes of the Special and Full Council Meetings held on 20 April 2017 were agreed to be an accurate record, and signed by the Chairman.

7. Statutory Business

The Gladman application of some months ago has appealed. There is no date yet for the appeal. Chorley will be asked what and how they are defending the appeal, and on what grounds, so Euxton can consider any additional items it feels it might be able to contribute. Clerk will contact the planning consultant and Chorley.

- 8. <u>Public Participation Residents and Police Matters</u> none present
- 9. Financial Items
- 9.1 Approve Expenditures, following the last meeting up to this meeting.

Resolved: Council approved the expenditures contained in the agenda reports and listed below.

9.2 Receive financial reports

Resolved: Council received the financial reports.

The budget analysis report will be presented at the next meeting.

10. School Lane

Members discussed the speed and safety issues on School Lane and what the Council could request of LCC to improve the safety of the road.

Resolved: Council will request LCC carry out a traffic measuring/count survey on School Lane, for an additional SPID plate location heading east on School Lane, ask if this area has been risk assessed as a hand-held Police Speed Gun site.

11. Neighbourhood Police Service

Members considered the responses to the issue raised of the reduced Police service in the village. It was noted that the teams in 2015 were twice as big for the two areas and this reduction was not acknowledged in the responses.

Resolved: Council will ask the Police for figures of the coverage in Eux/BV/AV of patrol officers (not response) (three months prior to this meeting); ask Chorley Council and the Police regarding the coverage of the CBC funded officers in the area.

12. Committee Updates

Leisure Committee Chair updated on the recent meeting and its decision, contained in its minutes.

All Purposes Committee Chair reminded all of the next litter pick on 27 May meeting at the car park adjacent to the skate park. Clerk updated on the Neighbourhood project for the public footpath in this area, the area had been scraped and will have tree branches cut – it will then be inspected to see if areas need hard-core.

Bowling Committee Chair updated of meetings with contractors and Chorley Council and progress since the last meeting. Chorley is to fund the additional drainage works using Euxton's contractor.

Friends of Euxton Library Working Group Chair reminded all of the meeting on the 12th June at 6pm.

Big Summer Get Together is at 12.30pm on Saturday 17th June at Greenside.

13. Matters for information

Newsletter delivery problems in March were enquired about, Clerk will note to the new deliverers so this does not happen again.

Concerns were raised about the email system process – that the cllr was unaware the company would be contacting them so soon. It was discussed at the last meeting and an info email circulated to Councillors informing of process the day their details were passed on.

Concerns were raised over the disrepair of some of the flower beds – this is in hand, quotations have been requested and the committee will consider when it meets next.

Open Gardens day is on Monday 29th May – it's also in the last newsletter.

Chair informed Council of a letter received from a resident upset that the flags at the Memorial will not fly every day. She read out to Councillors her response and that she will contact them again in a few months to hear if they wish to bring the decision before the Council again.

Cllr Riggott let the Council know of his election to the County Councillor position covering Euxton, Buckshaw and Astley, and he would be happy to follow up any problems he can assist with, but may sometimes have differing views to the parish council.

The Chairman declared the public part of the meeting closed.

8.20 pm

EUXTON PARISH COUNCIL

COMMITTEE MEMBERSHIPS 2017 / 2018



STANDING COMMITTEES

Leisure Committee (quorum 3)

1	Helen Tune
2	Marilyn Bamber
3	Gemma Rypel
4	Simon Wellerd
	Vyn Thornhill
6	John Caughey
7	Anne Caughey
8	John Bamber
9	Katrina Reed
10	
11	
12	

All Purposes Committee (quorum 3)

1	Helen Tune
2	John Matson
3	Eric Jones
4	Marilyn Bamber
5	Gemma Rypel
6	Aidy Riggott
7	Vyn Thornhill
8	Mark Jarnell
9	Chris Jones
10	John Bamber
11	Katrina Reed
12	

Bowling & Boules Committee (quorum 3)

1	Tony Reed
2	John Matson
3	Marilyn Bamber
4	Anne Caughey
5	Chris Jones
6	Alan Platt
7	John Bamber
8	Katrina Reed
9	Eric Jones
10	
11	
12	

OTHER COMMITTEES Personnel Committee (quorum 3)

1	Cllr K Reed
	Cllr J Bamber
3	Cllr M Bamber
4	Cllr P Fellows
5	Cllr J Caughey
6	Cllr A Caughey

WORKING GROUPS

Library Working Group

TR, JM, GR, AR, AC, MJ, KR

REPRESENTATIVES/GROUPS

Chorley Liaison Forum: KR, reserve JB

Astley & Buckshaw Neigbourhood Area: GR, reserve JB

NB: Cllr Hall choice not included at present

Euxton Parish Council

List of Payments made between 01/05/2017 and 18/05/2017

Date Paid Payee Name	Reference Am	nount Paid	Transaction Detail
01/05/2017 Easy Websites	22	24.00	Monthly rental
01/05/2017 British Telecom	22A	97.16	Telecoms
10/05/2017 Peoples Pension	35	23.35	Pension contribs
12/05/2017 Peoples Pension	36	23.27	Pension fund
18/05/2017 C&W Berry Ltd	23	18.12	Hardware
18/05/2017 Euxton PC Community Centre	24	118.75	Room rentals
18/05/2017 Chorley Borough Council	25	138.64	Install noticeboard BV
18/05/2017 ARK Welding Ltd	26	72.00	Repair defib box
18/05/2017 ARK Welding Ltd	27	48.00	Repairs sign
18/05/2017 Delivered NW	28	279.62	June delivery
18/05/2017 Paper Rabbit Print Ltd	29	857.00	June print
18/05/2017 Various	30	1,518.84	Remuneration May E1
18/05/2017 Various	31	806.32	Remuneration May E2
18/05/2017 Various	32	781.36	Remuneration May E3
18/05/2017 Various	33	805.14	Remuneration May E4
18/05/2017 HMRC	34	640.06	Tax&NI May 2017
18/05/2017 Euxton Library/Cash	37	80.33	Grants for speakers

Total Payments ____6,331.96

15TH **JUNE 2017**

DATE VALIDATED, APPLICATION NO,	LOCATION PROPOSAL	COMMENT/RECOMMENDATION
19/05/2017 17/00512/TPO	9 Beech Avenue Group of oaks crown lift to 4m and prune back to boundary of 7 Cedar Avenue	Standard letter
19/05/2017 17/00384 MNMA	Land opposite Chancery Road, Westway Minor non-material amendment to Chorley Nissan scheme (approved under 15/00383/FULMAJ) to omit office part of building, raise the roof on part of the building and changes to external elevations and site layout.	No comment (approval already given)
26/05/2017 17/00441/REMMAJ	Group 1, Buckshaw Reserved matters application for parcels M1 & HA1 pursuant to outline planning permission ref: 14/00927/OUTMAJ, for 160 residential dwellings (including 24 affordable units), including 4 storey apartments, 3 storey town houses and 2, and 2.5 storey dwellings, 1 no. retail unit and associated infrastructure and landscaping	No comment
26/05/2017 17/00504/FULHH	115 Brookwood Way, Buckshaw Conversion of garage to living accommodation	
26/05/2017 17/00522/FULHH	Greenside Attached garage and front porch extension	No comment
26/05/2017 17/00534/TPO	20 Sycamore Ave Oak tree to rear of garage. Crown raise above height of street light	Suggest no comment as this work was requested by CBC because the tree is masking a street lamp
02/06/2017 17/00556/PDE	101 Greenside Single storey rear extension measuring a depth of 4m, width 4m, height to eaves 2.5m, height to ridge 2.7m	No comment
02/06/2017 17/00557/FUL	Aysgarth, Southport Road Conservatory to side elevation	Aysgarth is the property at the junction of Southport Road with Washington Lane and the proposed conservatory will be on the Washington Lane elevation and well in advance of any building line on Washington Lane. Suggest "No comment".

Date: 08/06/2017

Time: 14:35

Euxton Parish Council

User: CLERK

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Cashbook 1

Current Bank A/c

Payments made between 19/05/2017 and 15/06/2017

						Nomi	nal Lec	lger Analysis
Date	Payee Name	Reference	£ Total Amnt	£ Creditors £	VAT	A/c	Centre	£ Amount Transaction Details
19/05/2017	RBS Bank	DD	10.85			4081	120	10.85 Bank Charge
30/05/2017	Screwfix	43	76.97	1	2.82	4570	200	64.15 Padlocks
30/05/2017	Nuts	44	11.21		1.87	4510	200	9.34 Hooks for flowers
31/05/2017	British Telecom	22A	97.16	1	6.19	4080	120	80.97 Telecoms
31/05/2017	British Telecom	22A	-97.16	-1	16.19	4080	120	-80.97 Telecoms
31/05/2017	British Telecom	54	97.08	1	6.18	4080	120	80.90 Telephony
01/06/2017	Easy Websites	45	24.00		4.00	4160	120	20.00 website maintenance
06/06/2017	Screwfix	46	7.00		1.17	4570	200	5.83 Padlock change
08/06/2017	The Print Quarter	62	6.00		1.00	4340	180	5.00 Prints for Freemen
10/06/2017	Peoples Pension	61	36.92			4000	100	36.92 Pension contributions
15/06/2017	Robert Acton	47	105.60	1	7.60	4570	200	88.00 Litter pickers
15/06/2017	RHF Turf Growers	48	1,800.00			4570	200	1,800.00 Bark, primrose/balshaw
15/06/2017	Viking Direct Ltd	49	334.45	1	1.74	4080	120	322.71 Stationery
15/06/2017	Eon Electricity	50	93.43		4.45	4500	200	88.98 Electricity
15/06/2017	Studholme Bell Ltd	51	180.00	3	30.00	4010	120	150.00 Salary services
15/06/2017	St John Ambulance Service	52	624.00	10	04.00	4075	120	520.00 Staff training
15/06/2017	G & A Marskell	53	1,500.00			4510	200	1,500.00 Summer bedding
15/06/2017	Various	55	1,508.49			4080	120	18.00 Remuneration June E1
						4070	120	14.85 Remuneration June E1
						4000	100	1,475.64 Remuneration June E1
15/06/2017	Various	56	903.02			4070	120	44.55 Remuneration June E2
						4000	100	858.47 Remuneration June E2
15/06/2017	Various	57	843.62			4070	120	35.55 Remuneration June E3
						4000	100	808.07 Remuneration June E3
15/06/2017	Various	58	889.28			4070	120	43.20 Remuneration June E4
						4000	100	846.08 Remuneration June E4
15/06/2017	HMRC	59	768.84			4000	100	768.84 Tax & NI June17
15/06/2017	Stephen Dilworth Building	60	3,540.00	59	90.00	4590	200	2,950.00 Alterations/paviling for bowle

Total Payments: 13,360.76 0.00 794.83 12,565.93

08/06/2017

14:35

Euxton Parish Council Cashbook 1

User: CLERK

Page 1

Current Bank A/c

Receipts received between 01/04/2017 and 15/06/2017

			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail	
106	Banked: 07/04/2017	152,653.00						
106	Chorley Council	152,653.00			1076	220	150,944.00 Precent/grant	
					1100	220	1,709.00 Precent/grant	
11	Banked: 10/04/2017	0.45						
11	TSB	0.45			1080	220	0.45 Interest	
05/2017	Banked: 15/04/2017	15.98						
05/2017	Santander	15.98			1080	220	15.98 Interest	
66	Banked: 28/04/2017	0.95						
66	RBS	0.95			1080	220	0.95 Interest	
	Banked: 15/05/2017	15.47						
	Santander	15.47			1080	220	15.47 Bank Interest	
	Banked: 26/05/2017	5,267.95						
DD	HM Revenue & Customs	5,267.95			115	999	5,267.95 VAT Refund	
	Banked: 26/05/2017	5,267.95						
	HMRC VAT office	5,267.95			515	999	5,267.95 VAT refund on payments	
	Banked: 26/05/2017	-5,267.95						
	HM VAT Office	-5,267.95			515	999	-5,267.95 VAT refund on payments	
	Banked: 31/05/2017	1.32						
	RBS bank	1.32			1080	220	1.32 Interest	
	Total Receipts:	157,955.12	0.00	0.00			157,955.12	

Date: 08/06/2017 Euxton Parish Council Page 1

Time: 14:36

Bank Reconciliation Statement as at 30/06/2017 for Cashbook 1 - Current Bank A/c

User: CLERK

Bank Statement Account N	lame (s)	Statement Date	Page No	Balances
RBS Current Account		01/06/2017	109	543.02
RBS High Interest		01/06/2017	67	144,093.91
TSB		31/03/2017	5	10,015.42
Coop - Current		28/04/2017	14	50,171.63
Barclays		16/05/2017	6	75,000.00
Santander		02/06/2017	62017	75,290.19
RBS Debt Card		31/05/2017	11	4,000.00
Coop - Savings		31/03/2017	1	0.45
			_	359,114.62
Unpresented Cheques			Amount	
12/05/2017 36	Peoples Pension		23.27	
18/05/2017 24	Euxton PC Comr	munity Centre	118.75	
18/05/2017 28	Delivered NW		279.62	
18/05/2017 29	Paper Rabbit Pri	nt Ltd	857.00	
06/06/2017 46	Screwfix		7.00	
10/06/2017 61	Peoples Pension		36.92	
15/06/2017 47	Robert Acton		105.60	
15/06/2017 48	RHF Turf Growe	rs	1,800.00	
15/06/2017 49	Viking Direct Ltd		334.45	
15/06/2017 50	Eon Electricity		93.43	
15/06/2017 51	Studholme Bell L	td	180.00	
15/06/2017 52	St John Ambular	nce Service	624.00	
15/06/2017 53	G & A Marskell		1,500.00	
15/06/2017 55	Various		1,508.49	
15/06/2017 56	Various		903.02	
15/06/2017 57	Various		843.62	
15/06/2017 58	Various		889.28	
15/06/2017 59	HMRC		768.84	
15/06/2017 60	Stephen Dilworth	Building	3,540.00	
			_	14,413.29
Receipts not Banked/Clear	red			344,701.33
Toodipto not Danked/Olean	<u></u>		0.00	
			_	0.00
				344,701.33

Balance per Cash Book is :-

Difference is :-

344,701.33

0.00

Euxton Parish Council

Time 16:15

Council Detail Report 15/06/2017

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
RECEIPTS 220 Other						
1076 Precept	150,944	0	(150,944)			0.0%
1080 Bank Interest Received	34	0	(34)			0.0%
1100 Grants and Donations RCVD	1,709	0	(1,709)			0.0%
Subtotal	152,687		(152,687)	0		0.0%
999 VAT Data	152,007	U	(152,067)	U	U	0.0%
115 VAT on Receipts	5,268	0	(5,268)			0.0%
·						
Subtotal	5,268	0	(5,268)	0	0	0.0%
TOTAL RECEIPTS	157,955	0	(157,955)	0	0	0.0%
PAYMENTS 100 Employees						
4000 Employees	13,989	60,000	46,011		46,011	23.3%
Subtotal	13,989	60,000	46,011	0	46,011	23.3%
120 Housekeeping	,,,,,,	,	-,-		- , -	
4010 Payroll Services	150	900	750		750	16.7%
4070 Mileage	420	1,800	1,380		1,380	23.4%
4075 Employee Training	520	1,800	1,280		1,280	28.9%
4080 General Office	837	1,700	863		863	49.2%
4081 Bank charges	139	0	(139)		(139)	0.0%
4090 Publicity	1,137	3,500	2,363		2,363	32.5%
4100 Insurance	0	1,950	1,950		1,950	0.0%
4110 Subscriptions	930	1,200	270		270	77.5%
4120 Audit	0	900	900		900	0.0%
4130 Legal Fees/Planning Investig	0	2,500	2,500		2,500	0.0%
4160 Website Maintenance	60	780	720		720	7.7%
4180 Room Hire	119	1,000	881		881	11.9%
Subtotal	4,312	18,030	13,718	0	13,718	23.9%
140 Council						
4211 Training/conference fees Counc	0	200	200		200	0.0%
4220 Elections and Parish Poll Fund	0	5,000	5,000		5,000	0.0%
4230 Emergency Fund	0	25,000	25,000		25,000	0.0%
Subtotal	0	30,200	30,200	0	30,200	0.0%
160 Grants/S137						
4250 Grants	80	3,000	2,920		2,920	2.7%
4260 Christmas Celebrations	4	2,380	2,376		2,376	0.2%
Subtotal	84	5,380	5,296	0	5,296	1.6%
180 Special Events/Projects						
4300 Euxton Gala	0	100	100		100	0.0%
4310 Speed Indicator Device	0	150	150		150	0.0%
4320 Neighbourhood Plan	0	2,000	2,000		2,000	0.0%
4330 Comms and Social Media Methods	0	50	50		50	0.0%

Euxton Parish Council

Time 16:15

Council Detail Report 15/06/2017

		Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4340	Increase Public Involvement	27	250	223		223	10.8%
4350	Finance Software	0	113	113		113	0.0%
4380	Heritage/Sign Project	0	1,500	1,500		1,500	0.0%
4390	Defibrillator Project	21	2,500	2,479		2,479	0.8%
4420	Services provision	0	5,000	5,000		5,000	0.0%
4430	Millennium Green Pond Project	0	30,000	30,000		30,000	0.0%
	Subtotal	48	41,663	41,615	0	41,615	0.1%
200	Amenity/Utility						
4500	Utilities	655	1,000	345		345	65.5%
4510	Gardens/Planting/Competitions	3,131	10,000	6,869		6,869	31.3%
4530	Millennium Green	173	4,325	4,153		4,153	4.0%
4540	All Purpose Committee	201	2,500	2,299		2,299	8.0%
4560	Play Equipment Replace Scheme	0	50,000	50,000		50,000	0.0%
	Amenity/Open Space RRM	2,566	20,000	17,434		17,434	12.8%
	Land Fund/Amenity	0	18,684	18,684		18,684	0.0%
	Street Sweeping Machine Fund	0	4,000	4,000		4,000	0.0%
4590	Bowling/Boules Project	10,280	91,600	81,320		81,320	11.2%
	Subtotal	17,005	202,109	185,104	0	185,104	8.4%
220	Other						
4600	Healthy Streets	0	617	617		617	0.0%
4610	Ransnap Brook	0	279	279		279	0.0%
4620	CIL	0	47,176	47,176		47,176	0.0%
	Subtotal	0	48,072	48,072	0	48,072	0.0%
999	VAT Data						
515	VAT on Payments	2,862	0	(2,862)		(2,862)	0.0%
	Subtotal	2,862	0	(2,862)	0	(2,862)	0.0%
	TOTAL PAYMENTS	38,300	405,454	367,154	0	367,154	9.4%
	Total Receipts	157,955	0	(157,955)			0.0%
	Total Payments	38,300	405,454	367,154	0	367,154	9.4%
N	Movement to/(from) Gen Reserve	119,655	,	•		•	
-							

Euxton Parish Council 9 Ambleside Avenue Euxton Chorley Lancashire PR7 6NX J F Brotherston 11 Poplar Avenue Euxton Chorley Lancashire PR 7 6BE

04th June 2017

- 5 JUN 2017

Dear Madam Chair,

As we approach another Memorial Sunday I feel I must write in an effort to highlight what I can only describe as I hope, an unintentional insult to the majority of Euxtons War Casualties, as you will no doubt be aware there are 50 names on the community memorial of Euxton.

Every year our War dead have to wait until mid-afternoon to be remembered after the service for Chorley has been carried out in conjunction with the rest of the nation, this is where I feel the insult lays, as previously stated we have 50 names on our memorial of which only 14% (7) are named on Chorleys memorial.

Whilst I sincerely bear no disrespect in any way to the Chorley Casualties of War, I do however feel that the 86% of Euxtons casualties who have to wait are being insulted, albeit unintentionally. They deserved to be given the same privileged respect of being remembered at the 11th hour with their comrades in arms, by Euxton with the nation they gave their lives for.

I am aware that the current practise is the traditional procedure, I hope you will agree that it is time for change, I was at Euxtons memorial in 2016 at 11am as were a number of other residents of Euxton and the disappointment was so obvious.

Finally, again I bear no disrespect to anyone but I do feel the Last Post and Reveille when sounded should be done with the traditional military ceremonial intensity that is experienced everywhere in the country and not the low volume of last year's performance although well done.

Yours sincerely

J F Brotherston

Mr